



Mountain Lakes District
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District Office
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ZONING PERMIT APPLICATION

● See Page 4 for fee schedule ● Fees are Non-Refundable ●

All applications shall adhere to the Mountain Lakes District Zoning Ordinance (Rev. 2021) which is available at the Mountain Lakes District Office or on the MLD website: www.mountainlakesnh.com. Article 10 of the Zoning Ordinance (Rev.2021) is particularly important to completing this application.

Written application for a Zoning Permit must be filed with the Mountain Lakes District for any of the following:

- A. The erection or use of any new building, exterior sign, or other structure.**
- B. The alteration, restoration, moving or demolition of any building, or part thereof.**

Property Owner Info:

Name(s): _____

Mailing Address – Street: _____

City: _____ State: _____ Zip code: _____

Phone: _____ Email: _____

Property Location Info:

Address/Road Name: _____

Is this a private road? Yes No *(If yes, please see the District Office for a copy of RSA 231:81A)*

Section: _____ Map No. _____ Lot No(s). _____ Lot(s) size _____

Project Info:

What is your proposed project? _____

Estimated starting date: _____ Estimated completion date: _____

Type of exterior material and finish: _____

If proposing a change to an existing structure, when was it built? _____

What is the current grade of the anticipated construction area? _____

(Please see Sec. 402.3 of the MLD Zoning Ordinance (Rev.2021))

Does any part of your property border or contain wetlands as defined by NH DES? Yes No

If so, have you investigated NH DES requirements and obtained a permit if needed? Yes No

Will this project require a variance? Yes No

If so, please describe _____

REQUIRED SUPPORTING DOCUMENTATION INCLUDED:

- LAND SURVEY (NOTE: Property owners are responsible for assuring the accuracy of pin locations and property boundaries by professional survey).**
- DIMENSIONED PLOT PLAN** *Locate proposed structure and any existing buildings and/or septic systems. Note distances from all lot boundaries to structures and distances between structures. Indicate frontage road (with name) and indicate directional North with an arrow or similar designation. If applicable, include wetlands and steep slope areas and acreages to be cleared.*
- TOWN OF HAVERHILL DRIVEWAY PERMIT
- TOWN OF HAVERHILL BUILDING PERMIT APPLICATION
- BUILDING FLOOR PLAN
- EXTERIOR BUILDING PLAN
- BUILDING ELEVATIONS
- SEPTIC DESIGN & STATE LETTER OF APPROVAL for septic system
- MLD WATER CONNECTION APPLICATION & PAYMENT (Office note: _____)
- NHDES DOCK APPROVAL
- NH WETLANDS APPROVAL
- STORMWATER/EROSION PLAN
- STEEP SLOPE OVERLAY CONDITIONAL USE PERMIT
- OTHER _____

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Property Owner Request, Authorization and Acknowledgements:

The undersigned property owner(s) hereby request a Zoning Permit for the above use, to be issued on the basis of the representations contained herein. Any approved permit is void in the event of misrepresentation and/or non-compliance with the MLD Zoning Ordinance and other applicable state, town and district laws and regulations.

I/We have read and understand the requirements of the MLD Zoning Ordinance (Rev. 2021)

Initial(s) _____

I/We give authorization for the MLD Zoning Officer or designee to enter the above identified property in an official capacity for the purposes of monitoring the work represented herein during the time of the permit application process and throughout the permit duration.

Initial(s) _____

I/We understand that construction on the project is not authorized until the permit is issued.

Initial(s) _____

I/We understand the Town of Haverhill, of which Mountain Lakes is a village district, may require a separate permit for our project and I/We agree to obtain such a permit if needed.

Initial(s) _____

Property Owner Signature(s)

Date

FOR MLD OFFICE & BOARD USE ONLY

Application received:

Fees Paid:

Zoning Officer Recommendation: recommended not recommended

Signature: _____ Date: _____

NOTES: _____

Planning Board Decision:

approved conditionally approved denied

Date: _____

NOTES/CONDITIONS:

Approval Signature: _____

Title: _____ Date Signed: _____

Mountain Lakes District Zoning Permit Fee Schedule

Primary Dwelling, New	\$500.00
Garage, Detached	\$200.00
Home Addition	\$200.00
Accessory Dwelling Unit, Attached	\$200.00
Accessory Dwelling Unit, Embedded	\$35.00
Shed, Dock or Deck	\$35.00
Swimming Pool (above or below ground)	\$50.00
Other Accessory Uses	\$35.00
Other Charges:	
Shoreland Protections Overlay, Steep Slope Overlay, Wetland Conservation Overlay	\$100.00
Private Road Driveway	\$50.00
Building Demolition	\$50.00
Expedited Meetings	\$80.00