

**MOUNTAIN LAKES DISTRICT  
COMMISSIONERS SPECIAL MEETING WITH WATER COMMITTEE  
March 14, 2023  
\*UNAPPROVED\***

**Call to Order:** Bob Long called the meeting to order at 1:00PM

**Roll Call:**

**Board Members:** Bob Long, Mike Roberts and Mark Johanson present

**Water Committee Members:** Robert Roudebush and Ed Rajsteter

**Public Present via Zoom:** Abby Fopiano of Edgewater Solutions

**Review of Asset Management Plan Project Requests for Qualifications and Proposals**

Bob Long said he spoke to MLD legal counsel regarding contacting one firm about their incomplete submission and was told that if a submission is not complete, it should not be considered. He also reported he was advised that the selection process should be done in a public forum, rather than a non-public session.

Bob Long created a tally sheet and asked each member of the group present to vote for their first and second choices. Facility and Water Manager John Mitchell was not present but he left a completed tally sheet for consideration in the vote. After all the votes were entered on the tally sheet, the Edgewater Solutions/CSA Environmental team and Horizons Engineering firm received the highest numbers of votes. Each member of the group then shared their reasons for picking their choices. After discussion and one vote change, the group agreed the Edgewater Solutions/CSA Environmental team received the most votes because of project experience, cost, and team member Jim Vernon (Nobis Engineering), being familiar with the MLD water system. Bob Long made a motion to accept the RFQ/P from Edgewater Solutions/CSA Environmental to oversee the MLD Asset Management Plan project. Mark Johanson seconded and the motion passed.

The group discussed the next steps with Abby Fopiano and she expressed her enthusiasm for the project. ***Kristi Garofalo will send her the grant acceptance packet to review before it is sent off to NH DES in time for the March 17 deadline.***

**New Public Hearing Date to Accept Primex Settlement Payments**

Kristi Garofalo told the Commissioners the March 10 public hearing to accept the Primex insurance claim settlement payments was not properly noticed in the newspaper seven days in advance of the meeting and the public hearing needed to be held again after being properly publicized. The Commissioners agreed to publish a notice in The Bridge Weekly on March 23 and hold the public hearing more than seven days later on April 3 at 11:00am. ***Kristi Garofalo will set up and publicize the new hearing.***

Bob Long made a motion to adjourn; Mark Johanson seconded and the motion passed. The meeting adjourned at 1:24pm.

Respectfully submitted,  
Kristi Garofalo