

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
October 14, 2019
*UNAPPROVED***

Call to Order: Bob Long called the meeting to order at 6:00 pm.

Roll Call: Commissioners Bob Long, Mike Roberts and Mark Johanson were present.

Residents in Attendance: Robert Roudebush, Ken King, Laraine King, Don Dubrule, Fred Garofalo, Mike Bonanno, Polly Bonanno and Dottie Long.

Approval of Minutes:

- **Sept. 9, 2019:** Mark Johanson moved to approve, Mike Roberts seconded and motion passed.
- **Sept. 27, 2019:** Mark Johanson moved to approve the minutes, Mike Roberts seconded and motion passed.

District Business:

- **Manifests:** Mike Roberts moved to approve manifests Sept. 10 to Oct. 14, 2019. Mark Johanson seconded; motion passed.
- **Water Bill Report:** The Commissioners reviewed District Administrator Kristi Garofalo's report showing \$176,317.02 in water payments received since April 1 and outstanding bills at \$47,786.73. Kristi Garofalo recommended sending disconnect notices to the seven customers who have not paid in 2019; the Commissioners agreed. The Commissioners discussed possible timing changes to the Water Bill Collection procedure; ***Kristi Garofalo will send the latest version to Mark Johanson and Mark Johanson will create a revised draft for discussion at the next meeting.***
- **Financials:** The Commissioners reviewed financial reports for months ending Sept. 30, 2019.
- **NHPDIP Participation:** Kristi Garofalo said the NHPDIP account setup documentation is done and accepted; they are waiting on online access to be finalized to make the initial transfers.
- **Budget Committee Membership:** The Commissioners discussed a reply from NHMA to their question about whether ex-officios were needed on the Budget Committee. Ex-officios are required on official budget committees, but MLD has an advisory budget committee so "... the creating body or board can decide how to allocate the slots ...". After discussion, the Commissioners agreed an ex-officio appointment was not needed and all of the Commissioners would attend Budget Committee meetings as they desired.
- **NHMA Suggested Warrant Articles:** Kristi Garofalo said at the recent Budget & Finance Workshop, NHMA gave a list of four warrant articles they recommend to municipalities regarding acceptance of personal property donated, acceptance of unanticipated funds, authorization for tax anticipation notes, and authorization for the board to set and establish fees. She said the third one for unanticipated funds was passed by MLD in 2017, but since records of passage of the others could not be found, she asked the Commissioners to consider putting the other three on the 2020 warrant. After discussion, the Commissioners agreed to put the remaining three on the 2020 warrant for voter consideration.
- **Contingency Fund:** Kristi Garofalo said the NHMA also recommended a "contingency fund" warrant article for unanticipated expenses such as those MLD incurred in the flood damage of 2017. After discussion, the Commissioners agreed the contingency fund was not needed.

Maintenance/Water Update: The Commissioners reviewed the monthly report from Don Drew, District Project Manager. Maintenance highlights included: Most seasonal mowing has been completed, brush cutting and chipping continues around the District; rafts and docks will be removed the week of the 21ST; Lodge staining projects continue and the aluminum trim project is ongoing with the help of a loaned brake for bending trim. Water Department highlights included: the system is running well at 25,00 gpd; doing requested closing of homes for the season; cleaning gate boxes and checking main valves this month; working to finalize water source pumping test details; Lower Dam Spillway work is scheduled soon and some water main on Bear Road will be replaced soon.

Water Committee Update: Bob Long said the On-Call Emergency Repair Services contract was up for renewal at the end of the year and gave the other Commissioners copies of the proposed contract and price comparison chart for review. He noted the new contract will have increased fees due to personnel changes within the contractor company, but the chart shows the

District will still be paying less than it was two years ago. ***The Commissioners agreed to review the information for discussion at their November meeting.***

Planning Board Update: Robert Roudebush said he gave his resignation at the last meeting and reported the Board recommended John Hakola and Mike Bonanno as new full members of the Board which would give them a full Board with three alternates. Bob Long said the Commissioners accepted his resignation and thanked Robert Roudebush for his service to the Board. After discussion of the appropriate terms to maintain Board member rotation, Mike Roberts moved to appoint John Hakola to the Board as a full member with a term expiring in 2022 and Mike Bonanno as a full member with a term expiring in 2021. Bob Long seconded and the motion passed.

Forestry Update: *Committee suspended 2/11/19*

Recreation Update: Polly Bonanno said the District Yard Sale went well; they printed 200 maps, about 125 were used, and there was lots of traffic. She is creating a survey for the participants to get feedback for future events. Polly Bonanno also reported the Adult Social Dance went well with about 40 people attending. She said the band "Groove Sum" did a great job and they are talking of possibly having them back for a summer 2020 event. Polly Bonanno also reported the Girls Night scheduled for December will be postponed until spring and Sybil Owens will be chairing the Texas Hold "Em Night in November. The next Rec events are the Paint and Sip on Oct. 19 and the Trunk or Treat on Oct. 26.

Monteau Rope Tow Committee: *Committee suspended 2/11/19.* Polly Bonanno said she met a new resident who was very interested in the Rope Tow Project and asked who he could contact to find out more and get involved. The Commissioners agreed the resident should contact Francine Bowman first as she was formerly co-chair; if that doesn't work out, he should contact Mike Roberts.

Action Items Review:

Bob Long: working with Don Drew on purchasing more beach umbrellas for 2020; trying to contact lot owners on Adams Drive for permission to enter their lot and investigate reported trash bags; letter to Haverhill re: roads is on hold.

Mike Roberts: working on a trail clean-up day, has checked trails and talked to interested people, no date set yet; took swimming pools to Planning Board for discussion, they sent question about additional water fees to Water Committee who said they would consider when making tariff changes; Tom Eighmy is researching effects of pool chemicals on the environment nearby when pools break or are emptied.

Mark Johanson: working with Kristi Garofalo on payment collection procedure changes to be revised in the Water Tariff; investigating solutions for getting rid of geese.

Old Business: NONE

New Business:

- **Haverhill Rec Request:** The Commissioners discussed a request from Sherri Sargent of the Haverhill Rec program to use the Lakes for the annual Cold Turkey Plunge which is set for Nov. 24TH this year. Bob Long moved to approve the request; Mike Roberts seconded and the motion passed. Laraine King and Robert Roudebush volunteered to help with the Plunge; ***Kristi Garofalo will notify Sherri Sargent of the request's approval and the volunteers.***
- **Steamroller:** Polly Bonanno asked about a steamroller parked in the Westview Drive area; Bob Long said it is Haverhill Highway equipment and is parked until needed on MLD roads. ***He will confirm with road agent Colton Grant.***
- **Keystone Predator:** Mike Roberts shared a link to a recent program on how the lack of a keystone predator can affect an ecosystem and suggested the introduction of large mouth bass to the Lakes could help clear lake vegetation. The Commissioners agreed to review the program; ***Mike Roberts will investigate the keystone predator idea.***

Bob Long moved to adjourn; Mark Johanson seconded, and motion passed. The meeting adjourned at 7:04 pm.

Respectfully submitted,
Kristi Garofalo