

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
March 11, 2019
*UNAPPROVED***

Call to Order: Bob Long called the meeting to order at 6:03 pm.

Roll Call: Commissioners Bob Long, Mike Roberts and Mark Johanson were present.

Residents in Attendance: Ken King, Laraine King and David Martella.

Bob Long and Mike Roberts welcomed Mark Johanson as a new commissioner.

Approval of Minutes:

- **Feb. 11, 2019 Meeting:** Mike Roberts moved to approve the minutes; Bob Long seconded, and motion passed.
- **Feb. 11, 2019 Budget Hearing:** Mike Roberts moved to approve the minutes; Bob Long seconded, and motion passed.

District Business:

- **Manifests:** Mike Roberts moved to approve manifests from Feb. 12 to Mar. 11, 2019. Bob Long seconded, motion passed.
- **Water Bill Report:** The Commissioners reviewed Administrative Assistant Kristi Garofalo's report showing \$180,256.35 in water payments received since April 1 and outstanding bills at \$30,948.12
- **Financials:** The Commissioners reviewed financial reports for months ending February 28, 2019.
- **Board Chair:** Mark Johanson nominated Bob Long as chair; Mike Roberts seconded and Bob Long was named chair for one year.
- **Board Appointments/Assignments:**
 - **Assistant Treasurers:** Bob long made a motion to appoint Darlene Simboli and Laraine King as Assistant Treasurers for a term of one year. Mark Johanson seconded and motion passed.
 - **ZBA:** Bob Long moved to appoint Ed Rajsteter and Patricia Brady as alternate ZBA members for three-year terms. Mark Johanson seconded and motion passed. Bob Long moved to appoint Beverly Colson as a full ZBA member for a three-year term. Mike Roberts seconded and motion passed.
 - **Planning Board:** Bob Long moved to accept Walter Hunt's request to resign as a full member of the Board and be appointed as an alternate member for a three-year term. Mike Roberts seconded and the motion passed. Bob Long moved to re-appoint David Martella as an alternate member of the Board for a three-year term. Mark Johanson seconded and the motion passed.
 - **Ex-Officio:** The Commissioners agreed on the following ex-officio assignments: Mike Roberts- Planning Board and Monteau Rope Tow Committee; Mark Johanson-Water Committee; and Bob Long-Recreation.

Maintenance/Water Update: The Commissioners reviewed the monthly report from Don Drew, District Project Manager. Maintenance highlights included: Lodge basement ceiling project continues; starting purchasing and scheduling for spring/summer projects including new beach tables, utility court work, pool heater repair, pool house and cabana work. Water Department highlights included: water usage back to normal at around 20,000 gpd; repaired three water main issues including 15,000 gpd leak on White Mountain Road; very pleased with work of new contractor Hood's Plumbing; meeting with DuBois & King on details for the Lower Dam Project and hope to start work after spring thaw.

Water Committee Update: Chair Ken King noted Kristi Garofalo will begin attending Water Committee meetings March 21 and will take minutes at future Committee meetings.

Planning Board Update: Mike Roberts said the Board will be looking for a new chair since Mark Johanson was elected Commissioner and noted the Board also needs two more full members. He said now that all the zoning ordinance revisions were passed, the focus will be on implementation. The Commissioners briefly discussed a home on Hilltop View Drive with large amounts of unsightly yard debris; **Mike Roberts will forward the report to the Board for investigation and action.**

Forestry Update: *Committee suspended 2/11/19*

Recreation Update: No Report

Monteau Rope Tow Committee: Mike Roberts said he attempted to contact Committee leaders, but was not successful. **Mike Roberts will try again to contact the chairs about the Committee's future plans and also to make sure tree clearing on Monteau sledding hill has not begun.**

Action Items Review:

Bob Long: will take Welcome Letter Action Item. The Commissioners also received copies of the Community Info Guide to review for update suggestions and agreed Commissioner phone numbers should not be included in either publication because the numbers would need to be updated at each election to keep them current.

Mike Roberts: will contact Monteau Rope Tow Committee chairs regarding future plans

Old Business:

- **Welcome Letter:** Tabled (see above Action Item)

New Business:

- **Road Conditions:** Concerns about the condition of District roads, especially French Pond Road and the causeway, were discussed. **Bob Long will draft a letter to the Town of Haverhill about those concerns and forward to the other Commissioners for signatures before sending to the Town.**
- **Lodge Policy:** Lodge rentals were opened to non-District property owners (at a higher rental rate) at the 2016 annual meeting with the condition the policy be reviewed in three years to see if non-District renters increased the number of unwanted incidents (damage, noise, etc.) at the Lodge. The Commissioners reviewed a Lodge rental report from the past three years noting the one incident recorded was from a renter from the District. Bob Long moved to continue the current rental policy and review the Lodge Rental Breakdown report annually at the first Commissioners meeting after the annual meeting. Mark Johanson seconded and the motion passed.
- **Primex Conference:** The Commissioners agreed the District Treasurer and District Clerk would find the Primex Risk Management Summit useful and agreed to fund their attendance in May 2019.
- **Correspondence:**
 - **Kensington Email:** Nick Kensington asked if trails at Monteau could be made into cross-country ski trails. After discussion, the Commissioners agreed **Mike Roberts will work on organizing a Clean-Up Day for the trails and Kristi Garofalo will respond to Mr. Kensington with that news.**
 - **Brady Thank You:** The Commissioners read a note from Patricia Brady thanking the Commissioners and staff for their efforts in memory of Dan Brady. Bob Long asked **Kristi Garofalo to scan the note and send it to former commissioner Mary Houde as well.**

Bob Long moved to adjourn; Mike Roberts seconded, and motion passed. The meeting adjourned at 7:10 pm.

Respectfully submitted,
Kristi Garofalo