

MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING via Zoom Video Conferencing
January 11, 2021
UNAPPROVED

Call to Order: Chair Bob Long called the meeting to order at 6:01 pm. He read a statement that the Board was authorized to meet electronically due to the declared state of emergency (COVID-19), that the meeting had been properly noticed and information given to the public on how to join the meeting via Zoom Video Conferencing, and that all votes would be by roll call, in accordance with the provisions of the Governor's emergency order.

Roll Call: Bob Long (with Dottie Long); Mike Roberts (alone); and Mark Johanson (alone).

Public Present: Mike Bonanno, Laraine King, Ken King, Fred Garofalo, Brian Loutrel, Dave Long, David Martella and Bill Clark were present via Zoom along with District Moderator Chris Demers, District Administrator Kristi Garofalo and Water/Maintenance Manager Don Drew.

Approval of Minutes:

- **Dec. 14, 2020:** Mark Johanson moved to approve; Mike Roberts seconded. Roll Call Vote: Bob Long-Aye, Mike Roberts-Aye, Mark Johanson-Aye; motion passed.

District Business:

- **Manifests:** Mark Johanson moved to approve manifests from Dec. 15, 2020 to Jan. 11, 2021; and Mike Roberts seconded. Roll Call Vote: Bob Long-Aye, Mike Roberts-Aye, Mark Johanson-Aye; motion passed.
- **Financials and Water Bill Report:** The Commissioners reviewed the financial reports and the water bill collection report showing \$189,134.66 in water payments received since April 1 with 55 online payments made since the service started on June 24. The Commissioners agreed ***Kristi Garofalo will send disconnect notices to two past due accounts.*** Mike Roberts asked that customers #4 & 5 be represented on the report in the same manner as customers #6 & 7; ***Kristi Garofalo will make the change to the report for February.***

COVID-19 Response:

- **District Personnel, District Meetings, and Recreational Areas:** The Commissioners agreed to continue all closures and procedures as they are currently with reconsideration at the next meeting.
- **Annual Meeting Dates/Procedures:** Discussion was held about changes to the annual meeting due to COVID and guidelines from legal counsel were reviewed. The Commissioners agreed to set the Informational Meeting on Thursday, March 18 at 6:00pm via Zoom; the Annual Meeting on Saturday, March 20 at 10:30am via Zoom; and the Drive-Up Voting on Saturday, March 27 via Zoom starting at 10:30 am – requirements for the length of the Drive-Up Voting will be researched and an ending time set. To plan procedures for all the meetings, the Commissioners agreed to form a committee to include the three Commissioners plus Moderator Chris Demers, Treasurer/Budget Chair Laraine King, District Clerk Karen Rajsteter, Assistant Moderator Robert Roudebush, Don Drew and Kristi Garofalo. The first meeting for the committee was set for Tuesday, Jan. 19 at 6:00pm via Zoom. ***Bob Long will work on an agenda for the meeting.***
- **WinterFest 2021:** After discussion of the rising COVID numbers in the area and the inability to use the Lodge interior for large events, the Commissioners agreed WinterFest should be cancelled for 2021.

Maintenance/Water Update: Don Drew shared his monthly report. Maintenance highlights: fallen tree damage to tennis court fence to be repaired soon; new anti-vortex piece for the upper outlet barrel will be installed in spring; looking at gas insert for office fireplace; Lodge swing set in new location with safety zone, anchors to be set in spring; ice rink items being prepared, logger to remove fallen trees before liner installed; pool house rot repaired and new double door installed; Killer Hill closed for winter; Lodge work continues; new pool lounge chairs received and stored for spring. Water Department highlights: average water usage about 25,000 gallons per day (very good); power interruption during wind storm but all normal now; soft start control replaced and new one in stock for backup; chambers concrete riser replaced, unit is sealed and safe, final cleanup may wait until spring; Water Committee preparing presentation for Annual Meeting with information, updates, and future plans.

Water Committee Update: Mark Johanson said the Water Committee created a special sub-committee to develop a public presentation of Water Committee and Water District past actions, costs, and future plans for the 2021 annual meeting. The next sub-committee meeting is set for Jan. 20.

Planning Board Update: Mike Bonanno said the Board held a public hearing on Dec. 21 for a fourth proposed zoning ordinance amendment regarding ordinance enforcement and the Board approved the amendment to be added to the 2021 warrant. He also reported John Hakola resigned from the Board.

Recreation Committee Update: Dottie Long said that with the cancellation of WinterFest, the next Rec Committee sponsored activity will hopefully be the Pancake Breakfast in May. She also said they ordered more MLD logo clothing and the next Committee meeting is set for Jan. 12 at 5:00pm via Zoom.

Action Items Review:

- **Bob Long:** *checked with legal counsel for guidance on conducting a virtual annual meeting; contacted Town and School officials for their meeting dates; created a survey to gather community input on Monteau/Lodge revitalization; made Rec purchases of tables, umbrellas, grills and lounge chairs; grills purchased, waiting on delivery.*

Old Business:

- **Monteau/Lodge Possibilities:** Bob Long shared a survey to gauge community interest in pursuing Monteau/Lodge revitalization ideas. After discussion, Bob Long made a motion to activate the survey from Jan. 12 to Jan. 26 and publicize it thru the DMAIL, Facebook, and the MLD website. Mark Johanson seconded. Roll Call Vote: Bob Long-Aye; Mike Roberts-Aye; Mark Johanson-Aye; motion passed. ***Kristi Garofalo will post notices of the survey as noted in the motion.*** The Commissioners will set a special meeting to discuss the survey results. Depending on those results, they will add an article to the 2021 warrant for voting by the public.

New Business:

- **Board Resignation:** Bob Long moved to accept the resignation of John Hakola from the Planning Board; Mark Johanson seconded. Roll Call Vote: Bob Long-Aye; Mike Roberts-Aye; Mark Johanson-Aye; motion passed. Mark Johanson noted a volunteer application was received from someone who might be interested in serving on the Board. ***Kristi Garofalo will forward the volunteer application to Planning Board chair Mike Bonanno.***
- **Personal Property Donations:** The Commissioners discussed the donation of picnic tables placed near the hiking trails at the Lodge made by Fireside Hearth & Leisure employees. Bob Long made a motion to accept the donation; Mark Johanson seconded. Roll Call Vote: Bob Long-Aye; Mike Roberts-Aye; Mark Johanson-Aye; motion passed. The Commissioners also discussed the donation of labor and materials from John and Cheryl Hakola to build a trail bridge near the Lodge. Bob Long made a motion to accept the donation; Mike Roberts seconded. Roll Call Vote: Bob Long-Aye; Mike Roberts-Aye; Mark Johanson-Aye; motion passed. Bob Long thanked both parties for their donations; he said they were very much appreciated and community members will put them to good use. He also noted future donations would be accepted and acknowledged in a similar manner.
- **Petitioned Warrant Article – Road Use by ATVs:** Dave Long shared a petitioned warrant article to gauge community interest in asking the Town to allow ATV use on MLD roads. Bob Long made a motion to accept the petitioned warrant article and put it on the 2021 warrant; Mike Roberts seconded. Roll Call Vote: Bob Long-Aye; Mike Roberts-Aye; Mark Johanson-Aye; motion passed. After further discussion on the wording of the article, Bob Long withdrew his motion and made a new one to accept the warrant article with the following changes: add “all” in front of “roads” and add “NH ATV” in front of “rules and regulations” and to put the article on the 2021 warrant. Mark Johanson seconded. Roll Call Vote: Bob Long-Aye; Mike Roberts-Aye; Mark Johanson-Aye; motion passed. Dave Long will make the changes to the article.
- **Direnzio Land Swap:** Bob Long said a local attorney was finalizing documentation of a past land swap between MLD and a homeowner. The deed to transfer the parcel from the homeowner to MLD was provided with the suggestion it be reviewed by MLD legal counsel. After discussion, the Commissioners agreed ***Kristi Garofalo will send it to legal counsel for review.***

Bob Long moved to adjourn; Mark Johanson seconded. Roll Call Vote: Bob Long-Aye, Mike Roberts-Aye, Mark Johanson-Aye; motion passed. The meeting adjourned at 7:53pm.

Respectfully submitted,
Kristi Garofalo