

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS SPECIAL MEETING / WORK SESSION
At the District Lodge with Zoom Access August 9, 2021
*UNAPPROVED***

Call to Order: Bob Long called the meeting to order at 6:03 pm.

Roll Call:

MLD Board Members: Commissioners Bob Long and Mike Roberts

Guests Present: Doug Dutile (Haverhill Corner Commissioner), Rich Clifford (North Haverhill Commissioner), Paul Kidder (Woodsville Commissioner), Steve Wheeler (Woodsville Commissioner), Mike Lavoice (Haverhill Corner Commissioner), Kevin Shelton (Woodsville District Administrator), Sarah Tucker (North Haverhill and Haverhill Corner District Administrator) and Kristi Garofalo, Mountain Lakes District Administrator

Public Present In-Person: Robert Roudebush and Fred Garofalo

Public Present via Zoom: Dottie Long

American Rescue Plan Act:

Bob Long shared information from a GFOA webinar and said he felt all the projects submitted by the precincts were within ARPA guidelines, but noted the need for documentation such as meeting minutes to show the projects were discussed and planned prior to March 3, 2021. Bob Long also noted all projects needed to be complete by 12/31/2024 and paid for by 12/31/2026 in order to take advantage of ARPA funding.

The group discussed the need for reporting guidelines from the Town since the precincts would be considered “subrecipients” and would report to the Town who would report to the Treasury portal. **Bob Long said he would draft a letter to the Town requesting guidelines and instructions for reporting and share it with group members before sending it to the Town.** All agreed with that approach.

Fred Garofalo said the Haverhill select board will hold a public hearing on the ARPA funding as part of their next select board meeting. The question was raised about the need for a public hearing and whether there was time to properly notice the hearing. Fred Garofalo will check on the requirements for the public hearing as well as the notice requirements and let everyone know what he finds out.

The group agreed they will all attend the select board meeting and public hearing on August 16.

Adjournment: The meeting adjourned at 6:40pm.

Respectfully submitted by,
Kristi Garofalo