

**MOUNTAIN LAKES DISTRICT  
COMMISSIONERS MEETING VIA ZOOM VIDEO CONFERENCING  
Saturday, August 8, 2020  
\*UNAPPROVED\***

**Call to Order:** Chair Bob Long called the meeting to order at 9:33 am. He read a statement that the Board was authorized to meet electronically due to the declared state of emergency (COVID-19), that the meeting had been properly noticed and information given to the public on how to join the meeting via Zoom Video Conferencing, and that all votes would be by roll call, in accordance with the provisions of the Governor's emergency order.

**Roll Call:** Bob Long-present with Dottie Long; Mike Roberts-present with Chris Roberts; and Mark Johanson-present.

**Residents in Attendance:** Randy Berenson, Bill Clark, Fred Garofalo, Mike Bonanno, and Kristi Garofalo (District Administrator) were all present via Zoom.

**Approval of Minutes:**

- **July 11, 2020 AND July 17, 2020:** Mark Johanson moved to approve both sets of minutes; Mike Roberts seconded. Roll Call Vote: Bob Long – Aye; Mike Roberts – Aye; Mark Johanson – Aye; motion passed.

**District Business:**

- **Manifests:** Mark Johanson moved to approve manifests from July 12 to Aug. 8, 2020; and Mike Roberts seconded. Roll Call Vote: Bob Long – Aye; Mike Roberts – Aye; Mark Johanson – Aye; motion passed.
- **Financials and Water Bill Report:** The Commissioners reviewed the financial reports and the water bill collection report showing \$160,689.65 in water payments received since April 1 with 17 online payments made since the service started on June 24.
- **Employee Benefits – Carryovers & Caps:** Bob Long said he sent information to the District's legal counsel and has not received a response yet; the Commissioners agreed to table the issue until the next meeting.

**COVID-19 Update and Evaluation:**

- **District Personnel:** The Commissioners agreed to continue the Office closure and the staff's current working arrangements with reconsideration at the Sept. 14 meeting unless new information is received beforehand.
- **Commissioner, Board and Committee Meetings:** Mike Bonanno asked the Commissioners to consider letting the Planning Board meet in person, following social distancing guidelines. After discussion, the Commissioners agreed to continue using Zoom for all District meetings (including Planning Board) with reconsideration at the Sept. 14 meeting.
- **Tennis Courts, Playground, Basketball Court:** The Commissioners agreed to continue to keep the playscape closed and to keep the tennis and basketball courts as they are currently run with reconsideration at the Sept. 14 meeting. Bill Clark noted the basketball court has been cleaned up, but there is a hole in the fence at the back of the court. **Bob Long will check with Don Drew to see what needs to be done about the hole.**
- **Summer Staff Schedule and Parking Concerns:** Bob Long said the beach staff schedule changed to allow the two beach attendants to work together Wed. – Sun. from 11:00am to 5:00pm. Since Mondays and Tuesdays historically have lower visitors, on those days Don Drew and his assistant will spot check for parking passes and help with other services as needed. Discussion was raised about the lack of parking on "busy beach" days and various ideas were considered. The Commissioners agreed **Bob Long will work with Don Drew to look at using more of the spillway for extra parking.**

**Maintenance/Water Update:** No report from Don Drew, District Project Manager. A question was raised about pool repair. Kristi Garofalo said Don Drew received a quote for pool inspection and maintenance, but she did not have all the details since the quote just came in. ***Kristi Garofalo and Bob Long will work with Don Drew on the pool quote and research funding options so the project can be done this year.*** Randy Berenson asked about holes in the Lodge exterior; Bob Long said Don Drew has the repair parts and materials ready to go, but the lift contractor was delayed due to the COVID situation. Randy Berenson asked about the paving bricks stacked outside the Lodge. Bob Long said Don Drew was concerned about the grade in the area and plans to have a contractor re-grade the area to slope away from the Lodge foundation.

**Water Committee Update:** Mark Johanson reported Ken King resigned as Water Committee chair, but will continue as a member, and Patricia Brady was named the new chair. He said the Committee met with Jim Vernon of Nobis Engineering to discuss water source options. Mark Johanson shared the following water department items reported at the meeting: no water breaks were reported, preparation for the French Pond Road project is going well, and a connector pipe for future needs was installed during the replacement of the Kearsarge Drive area culvert. Bob Long said the FPR project was re-scheduled to mid-September due to recent storm-related road repair projects.

**Planning Board Update:** Mike Bonanno said two homes are being built on Lakeside Drive and the Planning Board is working on other action items. The members agreed to have two meetings per month, one for business items and one as a work session for Board projects. He said their next meeting will be Aug. 20 to consider a permit application.

**Recreation Update:** Bob Long said all planned Recreation events have been cancelled except for the Labor Day weekend fireworks show and the Trunk or Treat event in October. Mike Bonanno said he can no longer continue as a member of the Recreation Committee but will help with events as he can.

#### **Action Items Review:**

- **Bob Long:** *contacted legal counsel re: personnel paid leave time and waiting on response; moving portable toilets away from beach area-done; moving picnic tables for more space-done and wood tables removed completely from the beach-done; talked to Don Drew about checking grills and firepits regularly for trash-done; black rodent trap near Office removed-done; talk with staff regarding monitoring bicycle use on the causeway or beach areas and bicyclist guardian notified-done; working on mowing bid contract signatures.*
- **Mike Roberts:** *Planning Board will start on a possible pool regulation zoning ordinance revision in September.*

#### **Old Business:**

- **Ball – Tree Removal Request:** Bob Long shared a draft of a letter to be sent to homeowners who requested permission to remove trees on District land that pose a hazard to their home. After discussion, Bob Long moved to give the Balls permission to remove trees on District property that may cause harm to the Ball residence. Mike Roberts seconded. Roll Call Vote: Bob Long – Aye; Mike Roberts – Aye; Mark Johanson – Aye; motion passed.

#### **New Business: NONE**

Bob Long moved to adjourn; Mark Johanson seconded. Roll Call Vote: Bob Long – Aye; Mike Roberts – Aye; Mark Johanson – Aye; motion passed. The meeting adjourned at 11:03 am.

Respectfully submitted,  
Kristi Garofalo